Compare the Whole Offer

Use the same review standards for every buyer. The seller chooses; the agent explains the terms.

Property: _____ Seller priorities: _____

Review item	Offer A / version:	Offer B / version:	Offer C / version:
Price / requested seller credit			
Estimated net proceeds (attach estimate)			
Buyer-agent compensation / written terms			
Financing / verified funds / conditions			
Deposit amount, due date and escrow holder			
Appraisal contingency / gap cap / proof of funds			
Inspections / deadlines / remaining rights			
Home-sale or other contingencies			
Closing date / possession / flexibility			
Offer deadline / unresolved items			

Seller instructions and next action

Use documented terms and lawful, objective criteria. Retain all offers and messages. Manager approval applies to the prepared contract before signatures, not to presenting an offer.