WORKING WITH SELLERS | WEEK 7

Showing Day Reset

Use this quick routine before each confirmed appointment. Personalize it with your agent and keep essential access and household needs in place.

- **01** ☐ Confirm the appointment, arrival window and when you may return.
- **02** ☐ Follow the agreed plan for pets and their supplies.
- **03** ☐ Put away mail, personal documents, passwords and visible calendars.
- **04** ☐ Secure valuables, medications, firearms and portable electronics appropriately.
- **05** ☐ Make beds and put away clothing, toys and loose items.
- **06** ☐ Clear the agreed kitchen work surfaces and wipe appliance fronts.
- **07** ☐ Refresh bathroom surfaces, mirrors and towels.
- **08** ☐ Check floors and the main walking routes.
- **09** ☐ Empty household waste and tidy pet areas as needed.
- **10** ☐ Address routine odor sources; avoid covering a concern with heavy fragrance.
- **11** ☐ Set lighting and window coverings as agreed.
- **12** ☐ Check that the temperature is comfortable.
- **13** ☐ Clear the entrance and outdoor route; recheck leaves, snow or ice as relevant.
- **14** ☐ Follow the agreed access and alarm instructions; do not leave codes in view.
- **15** ☐ Tell your agent about new concerns, delays or a change in your plans.

My extra task / agent contact