WORKING WITH SELLERS | WEEK 7

Final Readiness Review

Complete before confirming photography or launch. Use the actual preparation plan and record what remains.

Property / review date / agent

- ☐ Agreed preparation tasks are complete or outstanding items have a clear plan.
- ☐ Condition concerns have appropriate evaluation or follow-up; records are retained.
- ☐ Seller's decisions about unfinished work are documented.
- ☐ Property information and intended exclusions are checked.
- ☐ Photos and captions accurately represent the home.
- ☐ Personal information and valuables have been addressed.
- ☐ Authorized access, household needs, pets and appointments are coordinated.

Unresolved item	Owner and next step	Due / review date

Readiness decision and next appointment

Record who reviewed the plan and how instructions were confirmed. This worksheet is not an inspection, warranty or certification of condition. Questions about disclosure or contract terms go to the broker or attorney.